

# WEAVERLAND VALLEY AUTHORITY

4610 Division Highway  
East Earl, PA 17519 (717) 354-5593

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## BOARD MEETING AGENDA

May 8, 2023

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### 1. OPEN MEETING

- A. **Minutes approval (April 10th)**
- B. **Public Comment** (public comment otherwise at time of each agenda item)

### 2. REPORTS OF COMMITTEES & OTHERS

#### A. Correspondence

Action Items:

- a. Mack Engineering on behalf of Triple Acres LLC (Sauders Hardscape) – Request to allow existing sanitary sewer and water laterals to remain and service Sauder Hardscape and proposes for Triple Acres to own and maintain the entire length of both water and sanitary sewer laterals.

#### B. **Administrative Report**—*Denise Bensing*

Action Items:

- a. Procurement Policy

#### C. **Financial Report**—*Denise Bensing*

Action Items:

- a. Approval of Financial Report and pay the bills
- b. Approve WWTF & System Project Payment Requisition

#### D. **Engineer's Report**—*Becker Engineering*

Action Items:

- a. Sauder Hardscape – Grant one EDU (250 gpd) of sanitary sewer capacity and one EDU (250gpd) of water capacity.

#### E. **Solicitor's Report**—*Frank Mincarelli*

#### F. **Operations Report**—*Bruce Crabb*

#### G. **Day-to-Day Committee Report** – *Harold Kilhefner*

### 3. NEW BUSINESS

### 4. OLD BUSINESS

#### A. **Sunset Ave. St. - Line Replacement** (Water)

#### B. **Frogtown Rd. Pump Station Property** – Farm lease Loren Zimmerman

Action Item:

- a. Execute Farm Lease for Frogtown Rd. property

### 5. ADJOURN

# *Weaverland Valley Authority*

## **Meeting Minutes**

May 8, 2023

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on May 8, 2023. Chairman Kenneth Witmer called the meeting to order at 6:30 p.m.

The following Board members were present: Kenneth Witmer, Harold Kilhefner, Gene Pierce, Jason Firestine, Terry Zook, Scot Ash and Randy Miller. Also, present were Dan Becker, Becker Engineering; Rob Hallman, Becker Engineering; and Denise Bensing, Administrator.

**MINUTES:** A motion was made by Scot Ash, seconded by Jason Firestine, that the minutes of the April 10, 2023 meeting be approved as submitted. The motion carried unanimously.

### **CORRESPONDENCE:**

1. M.J. Reider lab reports (Shady Maple) April
2. Becker Engineering – Sauder Hardscape review letter #3.
3. Blakinger Thomas Law Firm – Five (5) liens files for unpaid/delinquent sewer charges.
4. Wayne Morris, 408 Randall Dr. – Request to consider a different user rate structure. Gene suggested a committee review the user rate structure prior to the budget committee working on the 2024 budget. Denise will send a letter to Mr. Morris acknowledging his concerns.
5. Mack Engineering, (Sauder Hardscape) – Requesting the board to allow them to use the existing sanitary sewer and water laterals that serviced the former hotel. The developer is proposing to own and maintain the entire length of the service laterals. As opposed to the Authority owning the water lateral to the right-of-way line and the entire service lateral and grinder pumping unit from the proposed grinder pump location to the main. Frank was consulted and recommended a written ownership/maintenance agreement in recordable form be executed if the board agrees to allow the ownership/maintenance of the laterals to be the responsibility of the property owners. Frank also recommended the agreement contain an indemnity provision providing the WVA with protection against default of its terms by the landowners. Dan noted that this is a unique situation because there was a previously existing building on this property. Gene made a motion to table the request, pending the Solicitor’s preparation and presentation of the ownership/maintenance agreement for consideration by the board, seconded by Harold Kilhefner, motion carried unanimously.

### **ADMINISTRATIVE REPORT:**

Denise reported that the 2022 audit should be complete this week. The Day-to-Day committee is scheduled to meet with the auditor on May 23<sup>rd</sup>. Denise also reported that she received the ARPA funds from the County. She will deposit it in a separate account.

Denise prepared a procurement policy for the Board’s consideration. This written policy is required as part of the USDA compliance audit review. Jason Firestine made a motion to approve the Procurement Policy, seconded by Scot Ash. Motion carried unanimously.

**FINANCIAL REPORT:**

The Financial report was read with \$87,724.88 (Sewer \$149,966.48 Water \$62,055.59) in bills for approval.

Water & Sewer Collection Fund	\$33,588.52
Business Checking Water Fund – ENB	\$100,000.00
FDIC Insured Sweep Account – Water	\$952,119.29
FDIC Insured Sweep Account - Sewer	\$3,725,852.41
Business Checking Sewer Fund - ENB	\$250,000.00
FDIC Insured Sweep Account – Fulton	\$1,032,511.03
Joint WWTP Business Checking – Fulton Bank	\$0.00
Joint WWTP Business Checking – Ephrata National Bank	\$0.00

A motion was made by Randy Miller to approve the financial report and pay the bills, seconded by Terry Zook. Motion carried unanimously.

Denise presented Payment Requisition #12F for the WWTP and Conveyance System project. The amount of the requested loan advance is \$895,624.29. Scot Ash made a motion to approve the WWTF & System Project Payment Requisition #12F in the amount of \$895,624.29, seconded by Jason Firestine. Motion carried unanimously.

**ENGINEER’S REPORT:**

Rob presented current drone footage of the construction site for the wastewater treatment facility (WWTF) as well as construction along SR 625. The north bound crew has completed the pipe installation. The pipe installation going south bound continues. HRI also began installing the line across Route 23. The internal stairs at the Headworks Building have been installed.

**Dan Becker** reported:

CA/CM: Becker received correspondence from Pact regarding concerns with HRI’s completion schedule, requesting additional compensation regarding cost increases due to inflation after bids were received and a proposed credit regarding elimination of the Frogtown Rd. Pumping Station. Becker forwarded the correspondence to Frank.

Timberline Estates: Dan reported that the developer’s attorney contacted Frank regarding the remaining outstanding issues.

New Holland Borough Flow Restrictions: Denise issued the letter to New Holland Borough noting the board’s approval to pay the cost for the capacity evaluation.

Sauder Hardscape: The developer’s consultant submitted a capacity request for one water and one sanitary sewer EDU for this project. Becker recommended granting the capacity. Gene Pierce made a motion to grant one EDU of sanitary sewer capacity and one EDU of water capacity for this project, seconded by Jason Firestine. Motion carried unanimously.

Terre Hill Water System: Becker submitted the operational monitoring results to SRBC for review on April 27, 2023. Becker’s opinion is that the results showed no impact to the Black Creek Tributary or residential monitoring wells.

Blue Ball Water System: Becker met with Bruce to discuss cost saving measures, such as reducing the SCADA system, for the Twin Spring project. Becker has also contacted J. Roy’s, Inc. to perform some rock drilling probes to determine the approximate rock levels in that area. Hopefully, this information will reduce the bid prices. Dan provided a proposed rebidding schedule.

**SOLICITOR’S REPORT:**

Frank presented a report via email. He reviewed 22 low pressure sewer easement agreements. Three of the agreements were returned for re-execution. He also reviewed the draft procurement policy and provided

comments. Frank provided his input on Sauder Hardscape's request to retain the use of the existing laterals and assume ownership of them.

**OPERATIONS REPORT:**

Bruce provided his report via email. Ken noted that the operations staff repaired a water main leak at 4078 Division Hwy. They also had multiple call outs to Twin Springs because the 24DC power supply was bad. A temporary supply has been installed until the new supply/backup is received and installed.

**OLD BUSINESS:**

Frogtown Road Pump Station Property: Loren Zimmerman dropped off the signed farm lease. Gene Pierce made a motion to execute the Farm Lease for the Frogtown Rd. property, seconded by Jason Firestine. Motion carried unanimously.

Having no further business, Jason Firestine moved to adjourn the meeting at 7:41, seconded by Harold Kilhefner. The next meeting will be held on June 12, 2023 beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Scot Ash  
Harold Kilhefner  
Scott Marburger  
Randy Miller  
L. Eugene Pierce  
Kenneth Witmer  
Jason Firestine  
Terry Zook  
East Earl Township  
Terre Hill Borough  
Robert Rissler  
Dan Becker, Becker Engineering  
Frank Mincarelli, Blakinger Thomas  
Terry Kauffman