

WEAVERLAND VALLEY AUTHORITY

4610 Division Highway
East Earl, PA 17519
(717) 354-5593

BOARD MEETING AGENDA

September 12, 2022

1. **OPEN MEETING**
 - A. **Minutes approval (August 8th)**
 - B. **Public Comment** (public comment otherwise at time of each agenda item)

2. **REPORTS OF COMMITTEES & OTHERS**
 - A. **Correspondence**
Action Items:
 - a. Patricia Luna-Heisse, 23 Dawkins Dr.– Penalty Waiver Request (\$28.82)
 - b. Barton & Loguidice for Earland Dr. Lot 14 - water capacity availability
 - c. Barton & Loguidice for Earland Dr. Lot 14 - sewer capacity availability
 - d. Greenman-Pedersen, Inc. (GPI) for Turkey Hill, 168 Toddy Dr. – additional sewer/water capacity
 - B. **Administrative Report**—*Denise Bensing*
 - C. **Financial Report**—*Denise Bensing*
Action Items:
 - a. Approval of Financial Report and pay the bills
 - b. Approve WWTF & System Project Payment Requisition
 - D. **Engineer’s Report**—*Becker Engineering*
 - E. **Solicitor’s Report**—*Frank Mincarelli*
 - F. **Operations Report**—*Bruce Crabb*
 - G. **Day-to-Day Committee Report** – *Harold Kilhefner*

3. **NEW BUSINESS**
 - A. Frogtown Rd. Pump Station Property
Action Items:
 - a. Farm Lease with Loren Zimmerman

4. **OLD BUSINESS**
 - A. **Sunset Ave. Line Replacement** (Water)

5. **ADJOURN**

Weaverland Valley Authority

Meeting Minutes

September 12, 2022

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on September 12, 2022. Chairman Kenneth Witmer called the meeting to order at 6:30 p.m.

The following Board members were present: Kenneth Witmer, Harold Kilhefner, Scot Ash, Terry Zook, Randy Miller, Scott Marburger, Gene Pierce, and Jason Firestine. Also, present were Dan Becker, Becker Engineering; Rob Hallman, Becker Engineering; Bruce Crabb, Operations Supervisor; and Denise Bensing, Administrator.

MINUTES: A motion was made by Harold Kilhefner, seconded by Randy Miller, that the minutes of the August 8, 2022 meeting be approved as submitted. The motion carried unanimously.

CORRESPONDENCE:

1. M.J. Reider lab reports (Shady Maple) August.
2. PA DEP – Categorical Exclusion from Environmental Review. Dan noted that this was a requirement for the PennVEST application.
3. Blakinger Thomas Law Firm – Letter to HRI Inc. regarding grinder pump substitution. HRI was also put on notice that no adjustment in contract price or time will be granted by the Authority for any delays caused by HRI in this regard.
4. Red Barn Consulting – Shady Maple plan resubmission.
5. Patricia Luna-Heisse, 23 Dawkins Dr. – Customer is requesting their penalty of \$28.82 be waived. Gene Pierce made a motion to waive the penalty, seconded by Jason Firestine. Motion carried unanimously.
6. Barton & Loguidice (B & L) (Earland Dr., Lot 14) – This firm is assisting with the subdivision and land development of this property to construct a gas processing facility. There is sufficient water and sewer capacity to fulfill their request. The same type of facility was proposed in 2017 but in August 2018 B & L informed the Authority that they were not moving forward with the project and requested a refund. For this reason, it was assumed the capacity was returned and they were notified that tapping fees are non-refundable. If the capacity was not returned, the minimum water and sewer charge per EDU would have been due quarterly. Not paying the minimum quarterly charge, typically forfeits the capacity but in this situation, they were not billed because it was assumed it was returned. Gene Pierce made a motion to have Frank notify B & L that either the minimum charge for the capacity which would have been due or they will need to repurchase the capacity, seconded by Scott Marburger. Motion carried unanimously.
7. Greenman-Pedersen, Inc. (GPI) for Turkey Hill, 168 Toddy Dr. – GPI is requesting additional capacity of 2 EDU’s. Dan noted that he has not had a chance to review the submission and requested tabling any decisions until the next meeting. Scot Ash made a motion to table any action until the next meeting, seconded by Terry Zook. Motion carried unanimously.

ADMINISTRATIVE REPORT:

Denise reported that while applying to PennVEST it was found that the 2020 audit misclassified some cash accounts in the supplemental reports that separate water and sewer assets and expenses. The actual audit was correct because water and sewer is not separated. The auditors determined this to be immaterial and did not reissue financials. The auditor did send something in writing to PennVEST regarding the misclassification.

Denise also reported that a customer called questioning how his sewer is billed. He doesn’t feel his sewer charges should be based on his water consumption because some of the water he uses does not go in the sewer

system. Dan recommended that Denise call him and if he has a specific request that it needs to be submitted in writing.

FINANCIAL REPORT:

The Financial report was read with \$90,268.89 (Sewer \$58,091.37 Water \$32,177.52) in bills for approval.

Water & Sewer Collection Fund	\$4,524.25
Business Checking Water Fund – ENB	\$100,000.00
FDIC Insured Sweep Account – Water	\$909,896.27
FDIC Insured Sweep Account - Sewer	\$3,306,034.82
Business Checking Sewer Fund - ENB	\$250,000.00
FDIC Insured Sweep Account – Fulton	\$1,026,651.17
Joint WWTP Business Checking – Fulton Bank	\$2,500.00
Joint WWTP Business Checking – Ephrata National Bank	\$0.00

A motion was made by Jason Firestine to approve the financial report and pay the bills, seconded by Harold Kilhefner. Motion carried unanimously.

Denise presented Payment Requisition #4 for the WWTP and Conveyance System project. The amount of the requested loan advance is \$1,405,994.98. Gene Pierce made a motion to approve the WWTF & System Project Payment Requisition #4 in the amount of \$1,405,994.98, seconded by Terry Zook. Motion carried unanimously.

ENGINEERS’ REPORT:

Rob presented current drone footage of the construction site for the wastewater treatment facility (WWTF). Blasting is complete and the boulders excavated are being crushed on-site to be used as fill. Shotcrete is being placed on the exposed rock surface of the headworks building excavation area for stabilizing. Footings and foundation walls were placed for the control building. BSI is installing the conduit and poured a concrete duct bank under the control room. Rob also noted that a gate was installed at the stone drive to Conestoga Wood because trespassers were accessing the site after hours using that driveway.

Dan Becker reported:

WWTP & Collection System: Dan reported that Becker continues to review shop drawings and RFI’s. To date, the RFI responses have led to a total contract savings of \$1,019,412 which includes the elimination of the Frogtown Rd. Pumping Station and the addition of the WWTF Blower Room.

Becker continues to meet with property owners to answer questions and review possible locations for property service laterals, grinder pumping stations, and control panels.

Wildflower Ridge: Record drawings have been received and are being reviewed.

Timberline Estates: Frank has issued correspondence and the Assignment of Utility and Sanitary Sewer Easements to David and Ruth Ann Zimmerman on August 29, 2022.

Danco: The record drawings are acceptable. The developer still needs to provide the required number of hard copies and digital copies of the Record Drawings.

Shady Maple RV Expansion: Becker received revised sanitary sewer and water facility design drawings on August 23, 2022 and they are in the process of being reviewed.

LCPC GIS Project: Becker received a revised agreement and it is being reviewed.

SRBC Permitting (BB System): Becker has been in communication with PennVEST regarding the application.

OPERATIONS REPORT:

Bruce reported there is a water valve stem leaking at Broad and Main in Terre Hill. The leak is estimated to be approximately 1/2-1 gallon a minute. Bruce would like to move the valve to the west to get it out of the traffic travel area. Bruce is waiting on quotes to move the valve.

Bruce also reported that they rebuilt a fire hydrant on Linden St. He noted that there is a hydrant on North Hill Rd. that is leaking so the valve to that hydrant has been closed. In an emergency, the hydrant can still be used. The valve would just need to be opened.

Gene thanked Bruce for all their hard work.

NEW BUSINESS:

Farm Lease for Frogtown Rd. Property: Frank prepared a Farm Lease for Loren Zimmerman to allow farming on the property the Authority purchased from him on Frogtown Rd. The board feels \$1.00 per year for rent is reasonable. Harold Kilhefner made a motion to charge \$1.00 per year for the Farm Lease of the Frogtown Rd. property, seconded by Scott Marburger. Motion carried unanimously.

Having no further business, Jason Firestine moved to adjourn the meeting at 8:00, seconded by Scott Marburger. The next meeting will be held on October 10, 2022 beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Scot Ash
Harold Kilhefner
Scott Marburger
Randy Miller
L. Eugene Pierce
Kenneth Witmer
Jason Firestine
Terry Zook
East Earl Township
Terre Hill Borough
Robert Rissler
Dan Becker, Becker Engineering
Frank Mincarelli, Blakinger Thomas
Terry Kauffman