

WEAVERLAND VALLEY AUTHORITY

4610 Division Highway
East Earl, PA 17519
(717) 354-5593

BOARD MEETING AGENDA

August 8, 2022

1. OPEN MEETING

- A. **Minutes approval (July 11th)**
- B. **Public Comment** (public comment otherwise at time of each agenda item)
 - a. Red Barn Consulting, Todd Geltmacher & Anthony Petersheim, Lancaster Design + Build – Shady Maple RV Expansion – Request waiver for 2 sewer laterals for one property
 - b. Michael Smucker, 1334 Sheep Hill Rd. – Connection to sanitary sewer system

2. REPORTS OF COMMITTEES & OTHERS

- A. **Correspondence**
Action Items:
 - a. Dorothy Auker for Marguerite Musser, 1274 East Earl Rd. – Penalty Waiver Request (\$28.00)
 - b. Marcus Diem, 685 Overly's Grove Rd. (\$28.00)
- B. **Administrative Report**—*Denise Bensing*
- C. **Financial Report**—*Denise Bensing*
Action Items:
 - a. Approval of Financial Report and pay the bills
 - b. Approve WWTF & System Project Payment Requisition
- D. **Engineer's Report**—*Becker Engineering*
Action Items:
 - a. Amendment No. 2, Exhibit K of the USDA E-500
 - b. PennVEST Letter of Responsibility and the Resolution to Apply
- E. **Solicitor's Report**—*Frank Mincarelli*
- F. **Operations Report**—*Bruce Crabb*
- G. **Day-to-Day Committee Report** – *Harold Kilhefner*

3. NEW BUSINESS

- A. **Frogtown Rd. Former Pump Station Property Status**

4. OLD BUSINESS

- A. **Energy Supplier Agreement**
Action Item: Ratify Sales Agreement with Smartest Energy for 48 months @ \$0.0862/kWh
- B. **Sunset Ave. Line Replacement (Water)**

5. ADJOURN

Weaverland Valley Authority

Meeting Minutes

August 8, 2022

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on August 8, 2022. Chairman Kenneth Witmer called the meeting to order at 6:30 p.m.

The following Board members were present: Kenneth Witmer, Harold Kilhefner, Scot Ash, Terry Zook, Randy Miller, Scott Marburger, Gene Pierce, and Jason Firestine. Also, present were Dan Becker, Becker Engineering; Rob Hallman, Becker Engineering; Frank Mincarelli, Solicitor; Bruce Crabb, Operations Supervisor; and Denise Bensing, Administrator.

MINUTES: A motion was made by Randy Miller, seconded by Scot Ash, that the minutes of the July 11, 2022 meeting be approved as submitted. The motion carried unanimously.

CORRESPONDENCE:

1. M.J. Reider lab reports (Shady Maple) July. All ok.
2. Blakinger Thomas – Lien satisfied for 1279 Cedar Ave.
3. PA DEP – Operations permit for Chlorine Analyzer Equipment – Blue Ball wells.
4. Dorothy Auker for Marguerite Musser, 1274 East Earl Rd. – Request to waive penalty. Terry Zook made a motion to waive the penalty, seconded by Scott Marburger. Motion carried unanimously.
5. Marcus Diem, 685 Overly’s Grove Rd. – Request to waive penalty. Harold Kilhefner made a motion to waive the penalty, seconded by Jason Firestine. Motion carried unanimously.

PUBLIC COMMENT:

Todd Geltmacher, Red Barn Consulting & Anthony Petersheim, Lancaster Design +Build – Scot Ash recused himself from the discussion and voting due to a conflict of interest and removed himself from the Authority Board table. Todd Geltmacher explained to the board that they are working with Shady Maple RV to do a Lot Add-On to merge 4440 Division Hwy. and 4535 Division Hwy. into one lot. Both properties currently have separate laterals connected to the systems. When the properties are merged together, there will be two separate water/sewer laterals serving one property. Lancaster Design + Build has requested in writing for the Authority to allow the separate connections to the systems. This Lot Add-On and expansion of the Shady Maple RV business will not require any additional capacity to be purchased. Dan noted that Becker has reviewed the plans and provided a review letter with comments. The majority of the comments have been resolved. It was also noted that this is a unique situation because the house at 4440 Division Hwy. is a significant distance from the Shady Maple RV building. This distance creates a significant challenge to connect the existing house to the RV business water/sewer laterals. Gene Pierce made a motion to grant the request for two separate water/sewer connections for the Shady Maple RV property, seconded by Scott Marburger. Motion carried.

Michael Smucker, 1334 Sheep Hill Rd. - Michael Smucker explained that he owns 1334 Sheep Hill Rd. He would like to connect the property to the sanitary sewer system. There is a sewer main that runs beside his property. This sewer main comes from the Timberline development which is currently still privately owned. Mr. Smucker could connect to the Authority owned main but his lateral would have to pass through another property and cross the Grainger pipeline. Frank explained that in order for Mr. Smucker to connect to the line that runs beside his property, the current easement owner would need to assign ownership to the Authority. This will also need to be done as part of the dedication process associated with the Timberline project. Becker has provided the Timberline developer with a punch list of items that need to be addressed prior to dedication. Dan noted that most of those items have been addressed. The board asked Frank to proceed with the necessary paperwork to transfer ownership of the easement. Mr. Smucker was instructed to submit plans to the Authority when plans are submitted to the Township for his building permit.

ADMINISTRATIVE REPORT:

Denise reported that she received an email regarding the County ARPA Funding request. The County has been receiving quite a few applications for projects and have decided to postpone placing any projects on the Commissioner’s agenda until after the initial deadline of August 31, 2022 has passed.

Denise also reminded the board of the Township picnic on Sept. 9, 2022 at 5:30 p.m. and that responses are due back by Aug. 10th.

FINANCIAL REPORT:

The Financial report was read with \$103,713.42 (Sewer \$55,969.97 Water \$47,743.45) in bills for approval.

Water & Sewer Collection Fund	\$33,136.30
Business Checking Water Fund – ENB	\$100,000.00
FDIC Insured Sweep Account – Water	\$894,992.26
FDIC Insured Sweep Account - Sewer	\$3,101,927.50
Business Checking Sewer Fund - ENB	\$250,000.00
FDIC Insured Sweep Account – Fulton	\$1,026,513.08
Joint WWTP Business Checking – Fulton Bank	\$2,500.00
Joint WWTP Business Checking – Ephrata National Bank	\$0.00

A motion was made by Jason Firestine to approve the financial report and pay the bills, seconded by Terry Zook. Motion carried unanimously.

Denise presented Payment Requisition #3 for the WWTP and Conveyance System project. The amount of the requested loan advance is \$739,174.72. Gene Pierce made a motion to approve the WWTF & System Project Payment Requisition #3 in the amount of \$739,174.72 conditioned on receiving certified payroll from HRI, Inc. If not received by Tuesday, the HRI payment will not be released and the transfer from the loan will be \$511,635.89, seconded by Randy Miller. Motion carried unanimously.

ENGINEERS’ REPORT:

Rob presented current drone footage of the construction site for the wastewater treatment facility (WWTF). PACT Two has begun excavation of the shot rock at the WWTF influent pumping station and installation of the footing for the control building. It was also noted that the footings at the Terre Hill pump station have been completed and the wet well/valve vault internal components at the Fairview Ave. pump station have been replaced.

Dan Becker reported:

WWTP & Collection System: Dan reported that Becker continues to receive shop drawings and RFI’s. As of July 11th, the RFI responses have led to a total contract savings of approximately \$227,000. This amount does not include the elimination of the Frogtown Rd. pump station or the addition of the blower room.

HRI, Inc. has submitted a Substitution Request to allow E-One Grinder Pumping system in lieu of the specified Liberty Grinder Pumping System. Becker reviewed the Substitution Request and responded to HRI recommending the Authority not allow the substitution and outlined the reasons for the recommendation.

With the approved elimination of the Frogtown Road Pumping Station and the relocation of the blower room, Becker has prepared an E-500 amendment in the amount of \$43,281.00 for the additional engineering time associated with these changes. Gene Pierce made a motion to approve Amendment No. 2, Exhibit K of the USDA E-500 in the amount of \$43,281.00, seconded by Harold Kilhefner. Motion carried unanimously.

Dan also reported that monthly construction meetings are being held and all is going well. Becker has also met with numerous property owners.

Wildflower Ridge: The developer is making progress with only one manhole still needing to be lined.

Timberline Estates: Becker received an email from the developer requesting permission to allow the trees to remain within the sanitary sewer easements and if the Authority needed to remove them for maintenance, the Authority would not be required to replace the trees. Becker notified the developer that all requests for relief need to be made to the Authority in writing.

Millstream – All construction and testing has been completed. The developer needs to provide Record Drawings for review.

New Holland Borough Authority Flow Restrictions – Becker reached out to the NHBA Engineer again but has not received a response.

LCPC GIS Project – Becker will attend a meeting with LCPC representatives and the Authority on Aug. 9, 2022.
SRBC Permitting (BB System) – The PennVEST application was submitted and they have already begun review. A PennVEST Letter of Responsibility and a Resolution to Apply is still needed. Gene Pierce made a motion to approve and execute the PennVEST Letter of Responsibility and the Resolution to Apply, seconded by Randy Miller. Motion carried unanimously.

Bruce reported that Burkholder Trailer contacted him regarding low pressure.

OPERATIONS REPORT:

Bruce reported he has been in contact with DEP regarding what is needed if we have to bypass the clarifier. DEP noted if the bypass is temporary, it can be done without any permit changes. If the bypass is permanent, an amendment to the permit would need to be done.

The Fairview Ave. pump station piping, guide rails, and valve piping has been completed. Bruce noted his appreciation for this work being completed because one pump wasn't working and there was a clogged line.

On the water side, the well pump, motor, and piping for Blue Ball Well #1 was replaced July 29th. Also, a fire hydrant on Hill St was leaking and has been shut down and a leak on Linden St. was repaired.

NEW BUSINESS:

Frogtown Rd. Pump Station Property Status.: Denise was contacted by Loren Zimmerman regarding the status of the property because he heard the pump station on Frogtown Rd. was being eliminated. Mr. Zimmerman told Denise that his property as well as the property purchased by the Authority is continuing to be farmed by his brother. Frank recommended there be a lease agreement requiring liability insurance and if the property would lose its tax-exempt status that the person farming it would be responsible for any taxes. The board directed Frank to draft a lease agreement.

NEW BUSINESS:

Energy Supplier Agreement: At the July, the board voted to lock in at the 48-month rate of \$0.0862/kWh with MidAmerican. The day after the meeting, Mid-American did not have this rate available. The rep Denise works with was able to get Smartest Energy to honor this rate. Gene Pierce made a motion to ratify the Sales Agreement with Smartest Energy for 48 months at a rate of \$0.0862/kWh, seconded by Scot Ash. Motion carried unanimously.

Having no further business, Jason Firestine moved to adjourn the meeting at 8:15, seconded by Harold Kilhefner. The next meeting will be held on September 12, 2022 beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Scot Ash
Harold Kilhefner
Scott Marburger
Randy Miller
L. Eugene Pierce
Kenneth Witmer
Jason Firestine
Terry Zook
East Earl Township
Terre Hill Borough
Robert Rissler
Dan Becker, Becker Engineering
Frank Mincarelli, Blakinger Thomas
Terry Kauffman