

# WEAVERLAND VALLEY AUTHORITY

4610 Division Highway  
East Earl, PA 17519  
(717) 354-5593

---

## BOARD MEETING AGENDA

June 13, 2022

---

1. **OPEN MEETING**
  - A. **Minutes approval (May 9<sup>th</sup>)**
  - B. **Public Comment** (public comment otherwise at time of each agenda item)
  
2. **REPORTS OF COMMITTEES & OTHERS**
  - A. **Correspondence**

Action Items:

    - a. Penalty Waiver Request – Arden, 97 Grayson Ave., East Earl
  - B. **Administrative Report**—*Denise Bensing*
  - C. **Financial Report**—*Denise Bensing*

Action Items:

    - a. Approval of Financial Report and pay the bills
    - b. Approve WWTF & System Project Payment Requisition
  - D. **Engineer's Report**—*Becker Engineering*

Action Items:

    - a. Use of PVC lined precast concrete structures in addition to HDPE lining system
    - b. Elimination of the Frogtown Rd. pump station
    - c. Approve Contract 1 Payment Application 1 to Pact Two, LLC in the amount of \$200,000
    - d. Authorize submission of the application to PennVEST
  - E. **Solicitor's Report**—*Frank Mincarelli*
  - F. **Operations Report**—*Bruce Crabb*
  - G. **Day-to-Day Committee Report** – *Harold Kilhefner*
  
3. **NEW BUSINESS**
  - A. Potential In-home Business – 335 Broad St.

Action Items:

    - a. Additional Capacity?
  
4. **OLD BUSINESS**
  - A. **Sunset Ave. Line Replacement** (Water)
  
5. **ADJOURN**

# Weaverland Valley Authority

## Meeting Minutes

June 13, 2022

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on June 13, 2022. Chairman Kenneth Witmer called the meeting to order at 6:30 p.m.

The following Board members were present: Kenneth Witmer, Harold Kilhefner, Scot Ash, Terry Zook, Jason Firestine, Gene Pierce, Randy Miller and Scott Marburger. Also, present were Dan Becker, Becker Engineering; and Denise Bensing, Administrator.

**MINUTES:** A motion was made by Harold Kilhefner, seconded by Gene Pierce, that the minutes of the May 9, 2022 meeting be approved as submitted. The motion carried unanimously.

**PUBLIC COMMENT:**

**Mike Geng –** Mike explained that he mows the lawns for the Authority and he has been doing a lot of extra work, like picking up sticks and trash, at the different properties. He would like some compensation for the additional work. He estimates that he spends approximately 20-30 minutes a week doing the extra work. Gene Pierce made a motion to add to the agenda to provide compensation to Mike Geng for additional work, seconded by Terry Zook. Motion carried unanimously. This item was added to the agenda due to Mr. Geng’s attendance at the meeting to request for compensation. Gene Pierce made a motion to compensate Mike Geng an additional \$25.00 per week for the additional work he is doing, seconded by Scott Marburger. Motion carried unanimously.

**CORRESPONDENCE:**

1. M.J. Reider lab reports (Shady Maple) May.
2. SRBC Notice of Violation – Dan explained that this violation was due to the same communication issues between the water tower and the wells as the March 10<sup>th</sup> violation. Jeff will respond with a similar letter as the previous response.
3. Red Barn Consulting/Shady Maple RV Expansion – Dan noted that Becker received the plans and is in the process of reviewing them.
4. John Arden, 97 Grayson Ave.- Requesting a waiver of his \$29.85 penalty due to not receiving the bill. This customer has been late numerous times. Scot Ash made a motion to waive the penalty this one time only, seconded by Randy Miller. Motion carried unanimously.

**ADMINISTRATIVE REPORT:**

Denise reported that she received an update today regarding the request for funding from the County ARPA funds. The Board of Commissioners will have a general discussion regarding the applications that have been received on June 14<sup>th</sup>. This meeting will be a high-level overview of the types of requests that have been received. At a later date, applications that have been reviewed by the committee, have all the required documents, and are eligible, will be placed on a future agenda. The Authority will be notified of the date and time so an Authority representative can be present at the meeting to answer any questions relating directly to the project.

**FINANCIAL REPORT:**

The Financial report was read with \$92,247.46 (Sewer \$53,702.90 Water \$38,544.56) in bills for approval.

Water & Sewer Collection Fund	\$17,184.45
Business Checking Water Fund – ENB	\$100,000.00
FDIC Insured Sweep Account – Water	\$836,468.59
FDIC Insured Sweep Account - Sewer	\$2,656,585.33

Business Checking Sewer Fund - ENB	\$250,000.00
FDIC Insured Sweep Account – Fulton	\$1,026,495.97
Joint WWTP Business Checking – Fulton Bank	\$2,500.00
Joint WWTP Business Checking – Ephrata National Bank	\$22,500.00

A motion was made by Scot Ash to approve the financial report and pay the bills, seconded by Jason Firestine. Motion carried unanimously.

Denise presented Payment Requisition #1 for the WWTP and Conveyance System project. The payment requisition includes invoices to be reimbursed to the Authority for project costs that have already been paid as well as the first payment application from Pact Two and an invoice from Becker Engineering. The balance of the Authority contribution has been deducted as well as the funds in the amount of \$22,500 which were part of the original loan draw at settlement. The amount of the requested loan advance is \$276,092.74. Gene Pierce made a motion to approve the WWTF & System Project Payment Requisition #1 in the amount of \$276,092.74, seconded by Randy Miller. Motion carried unanimously.

**ENGINEERS’ REPORT:**

**Dan Becker** reported:

WWTP & Collection System: Pact Two has begun construction at the WWTF site. Job trailers have been set up and temporary electric has been connected to the trailers. Pact will be doing some blasting. The blasting activities will be coordinated with Conestoga Wood.

Becker received and reviewed an RFI from Pact requesting substitute precast manhole lining materials. The proposed substitution will result in project time savings without impacting the end product. Scot Ash made a motion to allow contractors to utilize PVC lined precast concrete structures in addition to the specified HDPE lining systems, seconded by Randy Miller. Motion carried unanimously.

Becker looked at the system design more closely and evaluated the hydraulic conditions for the low-pressure sanitary sewer system serving the Goodville Area which is proposed to discharge into the Frogtown Road Pumping Station. It is Becker’s opinion that the Frogtown Road Pumping Station can be eliminated. Elimination of the pumping station will result in a significant cost savings. This proposal was discussed with USDA. USDA will require a written request from the Authority to eliminate the pumping station along with a narrative and a revised plan. There will be additional engineering costs associated with revising the hydraulic calculations and the plans which will need to be submitted to PADEP. Gene Pierce made a motion to approve the elimination of the Frogtown Rd. Pumping Station, seconded by Scot Ash. Motion carried unanimously.

The public meetings were conducted and went fairly well. One question that came up several times was if a list of local contractors that could complete the private sewer connection work could be provided to the property owners. The board was not opposed to providing a list of local contractors in a future mailing.

Dan reported that Conestoga Wood contacted them regarding people/buggies going back the lane to the construction site. The East Earl Township police were contacted and have agreed to increase their presence. The police also suggested installing video cameras for use during construction which can also then be used after construction is complete. The board had no objection to looking into video cameras.

Wildflower Ridge: The contractor continues to address outstanding issues.

Timberline Estates: Becker met with the developer, Authority, Township and Township engineer on May 31 to review the remaining outstanding issues. The developer will notify Becker when the work is scheduled.

Frontier Fiber Optic Conduits – Becker reviewed the Frontier plans with respect to the Authority sanitary sewer and water facilities and forwarded recommended conditions to the Township on May 5<sup>th</sup> for the Township to place on Frontier prior to issuance of a permit.

Turkey Hill – Becker attended a pre-application meeting with the developer’s consultant on May 25<sup>th</sup>. They are proposing to demo the existing buildings and start from scratch.

SRBC Permitting (BB System) – The next application deadline for PennVEST is August 3, 2022. If the Authority would like to meet that deadline to apply for funding to connect the Twin Springs well, Becker recommends authorizing submission of the application. Jason Firestine made a motion to authorize submission of the application to PennVEST, seconded by Gene Pierce. Motion carried unanimously.

Terre Hill Clyde Martin Well (Well 7) – Becker reviewed the status of the testing and the well completed in 2011. They also completed a summary of the Authority’s information. The aquifer test was approved by SRBC in 2013 and completed in 2015. The aquifer test report has not been reviewed or approved by SRBC. The testing that was completed did

show that the well will need to be treated for iron, manganese, and disinfected. Future quality testing and additional treatment may be required.

Dan explained that the land will need to be secured for wellhead protection and an SRBC Groundwater Withdrawal Application will need to be completed. Due to the age of the previous aquifer test, groundwater sampling and environmental review/clearances may need to be conducted and re-evaluated. Dan estimated it to take 2 years to have everything ready to bid. Becker will contact SRBC to discuss this project.

**OPERATIONS REPORT:**

Bruce provided his monthly report via email. In Bruce's report, he noted they are currently working on an in-house design to revamp the control panel at Cedar Lane due to the relays malfunctioning. Bruce also noted in his email that the clarifier at the Terre Hill WWTP stopped working again. Their plan is to build the gear back up and also take some dimensions in hopes to have a new one made.

**DAY-TO-DAY COMMITTEE:**

Harold reported that Mike Boley attended the meeting in Bruce's place. Mike explained that Bruce would like to hire a seasonal employee and has a potential candidate in mind. The plan would be for this person to do entry level work. If this person works out, he could potentially become a full-time employee. The committee would recommend hiring this person for no more than 40 hours (no overtime) at a rate of \$17.00/hour. Harold Kilhefner made a motion to add the hiring of a seasonal operations employee, seconded by Terry Zook. Motion carried unanimously. This action item was added so the seasonal employee could be hired in a timely manner. Gene Pierce made a motion to authorize Bruce to hire a seasonal employee conditional on the Township's approval at a rate of \$17.00 for no more than 40 hours a week, seconded by Harold Kilhefner. Motion carried unanimously.

**NEW BUSINESS:**

Potential In-home Business, 335 Broad St.: Harold explained that the property owner of 335 Broad St. Terre Hill, went to the Terre Hill Zoning Hearing Board to have an in-home business. The property owner is proposing to operate a food preparation and delivery and/or pick-up service out of their house. The board recommended Denise send the property owner a letter notifying them that additional water and sewer capacity will be required for this business.

Having no further business, Jason Firestine moved to adjourn the meeting at 7:58, seconded by Scott Marburger. The next meeting will be held on July 13, 2022 beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Scot Ash  
Harold Kilhefner  
Scott Marburger  
Randy Miller  
L. Eugene Pierce  
Kenneth Witmer  
Jason Firestine  
Terry Zook  
East Earl Township  
Terre Hill Borough  
Robert Rissler  
Dan Becker, Becker Engineering  
Frank Mincarelli, Blakinger Thomas  
Terry Kauffman