

# Weaverland Valley Authority

## Meeting Minutes

May 14, 2018

The Board of the Weaverland Valley Authority (“Authority”) met at the East Earl Township building 4610 Division Hwy, East Earl, Lancaster County, Pennsylvania on May 14, 2018. Vice-Chairman Harold Kilhefner called the meeting to order at 6:30 p.m.

The following Board members were present: Harold Kilhefner, Scot Ash, Thomas McDermott, Gene Pierce, Jason Firestine & Scott Marburger. Also present were Gary Martin, Becker Engineering & Denise Bensing, Administrator.

**MINUTES:** A motion was made by Gene Pierce, seconded by Jason Firestine, that the minutes of the April 9, 2018 meeting be approved as submitted. The motion carried unanimously. Gene also commended Denise for the good job she does on the minutes.

### **PUBLIC COMMENT:**

David Horst asked if a solution has been found for the runoff at Frogtown Rd. He suggested catching the runoff and having it go through the pump station. Scott explained that most of the runoff will be caught in the basin with amended soils. Tom asked if there is an existing problem in the area. Mr. Horst explained that the area is a field and the stream overflows. Gary noted that DEP will not allow storm water to go to the treatment plant after Mr. Horst suggested that the stormwater be conveyed to the new wastewater treatment plant.

### **CORRESPONDENCE:**

1. John Stoltzfus (Blue Ball Commons Lot #63) – John Stoltzfus is requesting his Letters of Credit be reduced to \$0.00. It was noted that the sanitary sewer line still needed to be vacuum tested. Tom McDermott made a motion to deny the request to reduce the LOC’s to \$0.00 based on information received from the engineer and incomplete work, seconded by Gene Pierce. Motion carried unanimously.
2. M. J. Reider lab reports (Shady Maple) April – Gary noted there will be a small surcharge for April.
3. Cawley Environmental/Goodville Treatment Plant: March 2018. Gary explained that the Daily Average Flow of 4070 gallons is higher than what their permit allows. Gary will follow up on the high flow. It was also noted that when public sewer is available in Goodville they will be required to connect to it and this plant will need to be decommissioned by the owner.
4. L.A.B.S.: Sample results for April for Terre Hill, Twin Springs, and Blue Ball water systems. All results were normal
5. Becker Engineering – Ebenezer Holdings (Twin Springs Lot 6) 2<sup>nd</sup> review letter. Plans approved
6. Fry Surveying - Ebenezer Holdings (Twin Springs Lot 6) final plans
7. Becker Engineering – Churchtown Woodcraft (Twin Springs Lot 9) 2<sup>nd</sup> review letter. Plans approved.
8. Fry Surveying - Churchtown Woodcraft (Twin Springs Lot 9) final plans.
9. Becker Engineering –Fire Line Properties (Twin Springs Lot 11/12) revised plans. Still being reviewed.

### **ADMINISTRATIVE REPORT:**

113 Center Ave. – Denise explained that on April 2<sup>nd</sup>, this property had a fire and Mr. Phillips passed away. Mrs. Phillips called the Borough office. Valerie offered to call the Authority. Gene Pierce made a motion to suspend the water and sewer billing for one year or until a certificate of occupancy is received whichever comes first, seconded by Scott Marburger. Motion carried unanimously.

Board member compensation – Denise explained that the approved compensations from the 2 municipalities have different start dates which is due to the differing interpretations of the solicitors. The board asked Denise to contact Frank and Brad so they can discuss and come to an agreement.

Mowing at Twin Springs well house – Denise reported that Leon Horning has offered to continue mowing at the well house but would like to be compensated. He suggested \$20.00 per mowing. Scot Ash made a motion to accept Leon Horning’s proposal of \$20.00 per mowing, seconded by Scott Marburger. Motion carried unanimously.

Denise reported that Eldon Stoltzfus submitted the construction documents to ABI for review. Eldon prefers to have the drawings reviewed before or during the bidding process to avoid change orders.

**FINANCIAL REPORT:**

The Financial report was read with \$42,224.15 in bills for approval for the water fund and \$144,029.32 in bills for approval for sewer.

Water & Sewer Collection Fund	\$30,307.73
Business Checking Water Fund - ENB	\$100,000.00
Money Market Account Water - ENB	\$162.49
FDIC Insured Sweep Account – Water	\$716,830.12

A motion was made by Gene Pierce to approve the water financial report and pay the bills, seconded by Jason Firestine. Motion carried unanimously.

Construction Account – ETSA Upgrades	\$984.99
FDIC Insured Sweep Account - Sewer	\$3,861,789.80
Business Checking Sewer Fund - ENB	\$250,000.00
Business Checking – Fulton Bank	\$9,483.44
Fulton Bank Loan Balance	\$937,910.00

A motion was made by Scot Ash to approve the sewer financial report and pay the bills, seconded by Scott Marburger. Motion carried unanimously.

A payment request of \$76,300.71 was received from Earl Township Sewer Authority for costs involved in the WWTP upgrades. A motion was made by Gene Pierce to transfer \$76,300.71 from the loan account to the construction account and send a check to Earl Township, seconded by Tom McDermott. Motion carried unanimously.

**ENGINEER’S REPORT:**

Sewer:

ETSA WWTP Upgrades: All processes are up and running. The site work is being completed. The plant is operating with the new equipment and within the new effluent parameters. Gene noted that he was very impressed with the plant at the May 5, 2018 walkthrough.

Blue Ball Commons (Lot 63) – The final sewer testing is to be completed. The easements were modified and the entrance for the water tower was changed to the hammerhead. Curbing was installed at the hammerhead which impeded access through the gate. Scott met with the contractor and it was decided that a 10 and 12 foot gates will be installed and grading will also be changed.

Transfer GIC NPDES Permit to WVA – Gary is working with DEP and the Contract operators to complete this.

Transfer Terre Hill WWTP NPDES permit to WVA – Gary is coordinating the information received from TH to complete this transfer.

Water:

SRBC/DEP Aquifer Test Plan: The recent significant ran has delayed the test. Jeff Bologna is hoping to start the test later in the week but if it cannot be started by Sunday, then it will be pushed back until after Memorial Day. A sub-contracted generator and technician will now not be needed for the test. The test pump was able to be connected to the Authority power and backed up by the Authority generator. This results in a savings of \$3,500.00. The need for the interconnect with New Holland Borough was also eliminated. This results in an approximate savings of \$6,500.00.

Meter Pit/Vault Ownership – Currently, the Authority owns the water meters on the system. The Rules and Regulations do not address ownership of the meter pits/vaults. Gary recommended that the Authority adopt a policy that the property owner or developer is responsible for the purchase, installation, and maintenance of the equipment in the meter pits or vaults. Gene Pierce made a motion that the Authority is responsible to the curb stop and meters. Any other metering or vaults are the responsibility of the property owner, seconded by Jason Firestine. Motion carried unanimously.

Update from ELA – Jeff presented an update via email. The board discussed the update. Jeff requested authorization from the board to spend an additional \$15,000 for additional services required for the USDA application. The board questioned why this wasn't included in the original proposal. They were concerned about holding up the process by not authorizing but requested that Denise contact Jeff to find out why it was not included in the original contract.

The board adjourned to an Executive Session to discuss the Easement negotiations at 8:35 p.m.  
The board reconvened at 8:57 p.m.

### **SOLICITOR'S REPORT:**

A report from Attorney Harris noted that the Township and the Borough adopted mandatory water connection ordinances at their May meetings. He also noted that ELA is finalizing the legal details and plans needed for the Conestoga Wood Specialties (CWA) land sales agreement.

### **OPERATIONS REPORT:**

Bruce's report was distributed via email since Bruce was not able to attend.

Twin Springs Water System – Bruce reported that on May 4<sup>th</sup> he had to issue a Boil Water Advisor (BWA) due to a lack of pressure in the Twin Springs distribution system. The Twin Springs system is controlled completely by computer and the computer system controlling it lost communication with the equipment causing the booster pumps to not regulate the pressure set points. This caused the pressure to drop slowly throughout the night. The computer is equipped to call out on an alarm but since the computer wasn't communicating at all, the alarm didn't send out a call. Bruce received a quote from The Meter Guy for a redundant alarm system. The quote is \$1,100.00 and \$71.40 per year for a Sensephone Sentinal cloud based alarm. The board took no exception to the quote and Bruce should proceed.

Terre Hill System – Lead and copper was recently sampled in Terre Hill (currently done 2x's a year). The results showed multiple locations exceeding the Maximum Contaminant Level (MCL). After talking with Bob Rissler, Bruce believes that Terre Hill will need to undergo a feasibility study for corrosion control. The Terre Hill system already has a corrosion control system implemented which controls the temperature and pH of the water. Bruce received a quote from The Meter Guy to update the pH and temperature analyzers at Well #1. Well #3 and #6 have already been updated. The last calibration of this equipment at Well #1, Bruce was notified that the equipment was outdated and not able to be calibrated. The quote from The Meter Guy to replace the pH monitor/controller at Well #1 was for \$1,987.00. The board took no exception to the quote and Bruce should proceed.

### **DAY-TO-DAY COMMITTEE:**

Update on applicants – Harold reported that there were applicants from a previous posting who were interested in the position. Bruce will do the initial interviews and then set up interviews with committee members with applicants he feels would be a good fit. Since Zach is no longer working for the Borough, we need to move forward as quickly as possible. Gene said Craigslist is also a good source to advertise. Gary recommended sending the application to Tina Myers at New Holland.

Concord Public Financial – Daryl Peck contacted Denise and explained that the board should start working on interim financing for the project. He explained that USDA funding for the project would not be received until the project is complete. The board agreed that if Mr. Peck is available, he should attend the June meeting.

Engineering Review of the WWTP Project – The committee discussed Becker Engineering reviewing the plans being done by ELA. The board felt that another set of eyes would be a good idea. When asked, Gary said that Becker does do construction reviews and also construction management. The board asked Gary for a cost estimate to do a construction review of the plans and Gary estimated a cost of \$10,000-\$15,000. Gary also noted that the review can't be done until the plans are complete. The board asked Denise to contact Jeff to find out if there is time between when the plans are completed and when bidding is scheduled to begin.

Properties not billed water and sewer – The committee discussed that the Borough properties (Borough Hall, Borough garage, Community Center, and Community Park) are not billed for water and sewer. The committee is recommending that Borough Hall, the garage, and the Community Center start being billed. They do not recommend billing for the park since it is used by the community. The committee also recommends not billing the fire companies. It was noted that the Fire Company in Terre Hill is not billed currently but the Fire Company in Blue Ball is. It was also noted that in the past, contributions were made to the fire company. This change of billing will be considered the donation to the fire companies. Gene Pierce made a motion to begin billing, effective 7/1/18, of the Borough garage, Borough Hall and the Community Center and not to bill the

park or fire companies (station only), seconded by Scot Ash. Motion carried unanimously. Bruce should check to make sure there are meters at all the properties and that they are all working.

**OLD BUSINESS:**

Fulton LOC – The board discussed whether to pay off the LOC. Since the loan is at a low rate and it is not a revolving LOC, the board feels it would make sense to just keep it open until it could be rolled into the loan for the WWTP project.

David Zimmerman (1335 Union Grove Rd.) – It was noted in Jeff’s report that this property was not included in the block grant and if they would like to connect, they would need to pay a tapping fee.

Gene Pierce moved to adjourn the meeting at 9:45 p.m., seconded by Scott Marburger. The next meeting will be held on June 11, 2018, beginning at 6:30 p.m.

Respectfully submitted,

Denise A. Bensing

Cc: Scot Ash  
Harold Kilhefner  
Scott Marburger  
Randy Miller  
L. Eugene Pierce  
Kenneth Witmer  
Jason Firestine  
Thomas McDermott  
Bradford J. Harris, Attorney  
East Earl Township  
Terre Hill Borough  
Robert Rissler  
Jeff Sweater, Consulting Engineer  
Gary Martin, Becker Engineering  
Frank Mincarelli, Blakinger Thomas  
John Stoltzfus